



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		HINDI MAHAVIDYALAYA
Name of the head of the Institution		Dr. P. Uma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04027616330
Mobile no.		9032451150
Registered Email		info@hindimahavidyalaya.org
Alternate Email		hmv50yr@rediffmail.com
Address		2-1-569, O.U.ROAD, Nallakunta,
City/Town		HYDERABAD
State/UT		Telangana
Pincode		500044
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Mar-2012
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. B.Sreedevi
Phone no/Alternate Phone no.	04027616330
Mobile no.	9247223388
Registered Email	info@hindimahavidyalaya.org
Alternate Email	hmviqac1961@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.hindimahavidyalaya.org/pdf/aqar-2018-19.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<https://www.hindimahavidyalaya.org/Images/uploads/Almanac%202019-2020.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.49	2012	15-Sep-2012	14-Sep-2017
3	B+	2.57	2017	30-Oct-2017	29-Oct-2022
1	B	70.75	2006	21-May-2006	20-May-2012

6. Date of Establishment of IQAC

22-May-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

A Guest Lecture by Dr. K. Radha, Asst. Prof., Chemistry was organized by Dept. of Chemistry on	08-Oct-2019 1	140
Internal Assessment Mock Test was conducted Online.	26-Oct-2019 1	418
NCC Cadets participated in Inter Group Competition for Republic Day Camp	04-Nov-2019 1	100
IQAC meetings are regularly scheduled and conducted to plan, discuss and implement quality initiatives.	28-May-2019 1	25
Faculty Development Programmes were organised to motivate the faculty to participate as Resource persons, Present Papers in the Seminars, Conferences, Symposium, Workshop etc	09-Sep-2019 1	30
Faculty Training Programme on College Automation Software	12-Aug-2019 1	12
Orientation Programme to the newly recruited faculty Members.	03-Aug-2019 1	45
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Autonomy	UGC	2018 365	1500000
Institution	B.Vocational course (Practical Accounting & Taxation)	Self finance	2015 365	17000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Promotion of ICT usage in teaching learning process in various courses in all the academic programs of Science, technology and Management at both Undergraduate Post graduate levels.

2. Setting up a separate committee to look into the matters of Intellectual property rights and to support the faculty and students for filing patents and to promote research with commercialization intent.

3. Organized Faculty Development Programs for continuous development of teaching and pedagogical skills.

4. Promoting research activity among faculty by conducting research-oriented guest lectures and workshops.

5. Reviewed Performance Appraisal Format and contributed to the betterment of PBAS.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct of External Academic Audit	Conducted External Academic Audit
Encouraged students to start Entrepreneurship and Innovation related activities	Conducted Entrepreneurship and Innovation workshops and seminars
Outcome Based Education	Implementation of Outcome Based Education module suitable to the Institution
Training programmes for Faculty	Organized Training Programme on Automation of Internal Assessment System to faculty members

Conduct of Workshop/ Seminar by IQAC	Organized State Level Seminar on Assessment Strategies of NAAC in the Changing Facets of Indian Higher Education
Plan to enhance Industry Institute Interaction activities	Regular Industry Institute Interaction has been conducted
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Council Meeting	30-May-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	14-Sep-2018
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	03-Feb-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Adapted software that enables higher education institutions colleges to manage online admission, student enrolment, student's attendance, online fees, grades, assignments, library books, etc. It can also generate online results, mark sheet, students' performance reports, etc Developed the cloud based ERP system to helps educators to streamline all the core activities with the latest technology stack such as biometrics, business intelligence tools analytics dashboard that generates precise reports on college admission, enrollment, scholarship, previous academic record, domicile, fees, alerts, attendance and compliance management. The System is an endtoend solution for colleges to improve operational efficiency institutional outcomes by automating
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MSc	505	Applied Statistics	09/09/2019
MSc	508	Mathematics	09/09/2019
MCom	408	Finance	09/09/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BVoc	Practical Accounting and Taxation	30/07/2019	Practical Accounting and Taxation	30/07/2019
BCom	general	Nil	B.Com. (general)	Nil
BCom	Computer Applications	Nil	B.Com. (Computer Applications)	Nil
BBA	Business Administration	Nil	BBA (Business Administration)	Nil
BSc	Mathematics , Physics , Computers	Nil	B.Sc. (Mathematics , Physics , Computers)	Nil
BSc	Mathematics , Statistics , Computers	Nil	B.Sc. (Mathematics , Statistics , Computers)	Nil
BSc	Biotechnology, Microbiology, Chemistry	Nil	B.Sc. (Biotechnology, Microbiology, Chemistry)	Nil
BVoc	Hospitality & Tourism Administration	Nil	B.Sc. (Hospitality & Tourism Administration)	Nil
BVoc	Banking & Insurance	Nil	B.Voc. (Banking & Insurance)	Nil
BA	History, Hindi (ML), Political	Nil	b.sC. (History, Hindi (ML),	Nil

Science

Political
Science)[View File](#)**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Mathematics, Physics, Chemistry	18/02/2019
BVoc	Practical Accounting and Taxation	30/07/2019
MSc	Applied Statistics	18/02/2019
MSc	Mathematics	18/02/2019

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Mathematics, Physics, Chemistry	18/02/2019
BVoc	Practical Accounting and Taxation	30/07/2019
MSc	Applied Statistics	18/02/2019
MSc	Mathematics	18/02/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	01/07/2019	235
Gender Sensitization	01/07/2019	235

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	Hospitality & Tourism Administration	41
BVoc	Banking & Insurance	35

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents

Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The College has a effective mechanism to seek feedback from different stakeholders like students, parents, Teachers, recruiters, alumni etc. The feedback received is analyzed and action is taken to improve the teaching learning processes and experience of the stakeholders. There is a formal mechanism to obtain feedback from students on a regular basis. The feedback is also obtained from the students and the remaining stakeholders and their views are considered to bring in the appropriate timely changes in the system. Curriculum feedback is obtained from all the stakeholders. The suggestions obtained are reviewed by the respective departments and curriculum advisory committee. Suitable and implementable suggestions are recommended to the Bos for discussion and decisions are taken. Decisions are implemented for the overall development of the institution. The institution aims to produce technically competent socially responsible individuals. Suggestions from members of the local community and social workers shall be collected by the institution. To facilitate this, social workers and members from the local community shall be invited to all stakeholder meetings. Their views shall be used to shape the programme. Academic Mentoring The role of a mentor is to encourage the personal and professional development of a student through the sharing of knowledge, expertise and experience. The mentors are identified for each class based on the longevity of interaction with the particular class. A special orientation programme is organized every year by the Faculty development cell to equip mentors with necessary academic mentorship skills. The mentor mentee mapping is done for each class at the beginning of the academic year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Biotechnology, Microbiology, Chemistry	40	31	31
BSc	Mathematics, Physics, Chemistry	40	17	17
BBA	BUSINESS ADMINISTRATION	100	82	82
BCom	Computer Science	120	114	114
BCom	General	60	20	20
BA	History, Hind i (ML), Pol. Sci.	30	13	13
BSc	Mathematics, Statistics, Computer Science	40	39	39

BSc	Mathematics, Physics, Computer Science	40	29	29
BSc	Biochemistry, Microbiology, Chemistry	40	18	18
BVoc	Hospitality & Tourism Administration	50	11	11
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	954	183	46	4	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
56	48	0	7	7	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring : • To establish one-to-one relationship between students and faculty member serves as a Staff Guardian for about 20 students and maintains a record book for each student under Personal care scheme. • The record book contains details of students like academic performance, conduct, attendance, number of visits to library, special skills, family background and physical status. • The faculty counsellor reports all these details to the Principal once in a semester and resolve the issues if any the students addressed. • The marks scored and attendances are sent to the parents of the students along with the remarks of the faculty counsellor. • Career and counselling cell is involved in Personal Guidance of students so that they can attend On Campus and Off Campus interviews.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1137	56	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	45	0	11	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BVoc	671	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
BVoc	421	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
BA	259	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
BCom	401	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
BCom	402	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
BBA	684	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
BSc	467	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
BSc	468	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
BSc	487	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
BSc	471	Sem-I, II, III, IV, V, VI	03/11/2019	28/02/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
14	215	6.5

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.hindimahavidyalaya.org/Images/uploads/POs%20and%20COs%202021.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
671	BVoc	Banking & Insurance	5	5	100
421	BVoc	Hospitality & Tourism Administration	13	13	100
471	BSc	Biochemistry, Microbiology, Chemistry	21	18	86
487	BSc	Biotechnology, Microbiology, Chemistry	25	25	100
468	BSc	Maths, Physics, Computer Science	20	16	80
467	BSc	Maths, Statistics, Computer Science	23	22	96
684	BBA	Business Administration	35	31	89
402	BCom	Computer Applications	49	47	96
401	BCom	General	14	14	100
259	BA	History, Hindi (ML), Pol. Sci.	13	13	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://hindimahavidyalaya.org/Images/uploads/2.7.1%20Student%20Satisfaction%20survey%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

To the teachers of Research team

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
International	NIL	NIL	Nil	NIL
National	NIL	NIL	Nil	NIL

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day workshop for awareness of Faculty regarding ICSSR Research Activities by Dr. K.LKhera, Ex- Director ICSSR.	Life sciences	01/10/2019
One Day Seminar was organized on Research Methodology by Research Consultancy Wing.	Research Wing	12/09/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	NIL	0	Nil	0

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NIL	0

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	00	0	0
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
0	Nil	0	Nil
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
"Human Resources Management Practices In Tourism And Hospitality Sectors In India: Issues And Challenges (A Theoretical Overview)"	Dr. P.Uma	International Research Journal Of Human Resources And Social Sciences (IRJHRSS) ISSN: (2349 - 4085), ISSN (PRINT): (2394-4218) , IMPACT FACTOR-5.414 published in Volume 7.	2019	0	0	0
Research paper	Dr. P.Uma	Research paper	2019	0	0	0

entitled: "Human Resources Management Practices In Tourism And Hospit ality Sectors In India: Issues And Challenges (A Theoret ical Overview)"		entitled: "Human Resources Management Practices In Tourism And Hospit ality Sectors In India: Issues And Challenges (A Theoret ical Overview)"				
The Impact of Covid-19 Lockdown On Agricul ture Sector" published in and its impact on various factor	Dr.P.Uma	One Day Interdisci plinary National e -conferenc e organized by M.E.S. college of Arts and Commerce, Mehkar, MS (ISBN: 978 -81-942797 -4-7) on "COVID	2019	0	0	0
Research paper entitled: "A Study Of Creating O ppportuniti es For Youth In Tourism And Hospit ality Sector In India	Dr.P.Uma	" selected by Interna tional Research Journal of Natural and Applied Sciences ISSN: (234 9-4077)	2019	0	0	0
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Research paper entitled: "Human	Dr. P. Uma	Research paper entitled: "Human	2020	0	0	0

Resources Management Practices In Tourism And Hospitality Sectors In India: Issues And Challenges (A Theoretical Overview)"		Resources Management Practices In Tourism And Hospitality Sectors In India: Issues And Challenges (A Theoretical Overview)"				
The Impact of Covid-19 Lockdown On Agriculture Sector" published in and its impact on various factor	Dr. P. Uma	One Day Interdisciplinary National e-conference organized by M.E.S. college of Arts and Commerce, Mehkar, MS (ISBN: 978-81-942797-4-7) on "COVID	2020	0	0	0
Research paper entitled: "A Study Of Creating Opportunities For Youth In Tourism And Hospitality Sector In India	Dr. P. Uma	" selected by International Research Journal of Natural and Applied Sciences ISSN: (2349-4077)	2020	0	0	0
Human Resources Management Practices In Tourism And Hospitality Sectors In India: Issues And Challenges (A Theoretical Overview)"	Dr. P. Uma	International Research Journal Of Human Resources And Social Sciences (IRJHRSS) ISSN: (2349 - 4085),ISSN (PRINT): (2394-4218)	2020	0	0	0

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	1	0	11

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	0	0	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
0	0	0	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Ek Bharat Shreshtha Bharat	NCC	1	3
selected in Local Independence Parade	NCC	1	2
In Prime Minsiter Rally in Republic Day Parade	NCC	1	1

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NCC	Blood Donation Camp	10	180
Awareness Rally	NSS	NSS Foundation Day "Just say No to Plastic" Rally from Hindi Mahavidyalaya to Barkathpura Chaman on 24/9/2019	1	99
Awareness programme	NSS	NSS Volunteer participated in an activity organized by Hyderabad Boating club.	1	90
Hindi Mahavidyalaya NSS unit conducted a workshop	NSS	Hindi Mahavidyalaya NSS unit conducted a workshop on "Protection of Children from Sexual Offences Act, 2012", in association with Ministry of Youth Affairs, Rashtriya swayam youjana and Directorate of National Service Scheme. Smita Bharti, the exec	45	350
World Environment Day	NSS/NCC	World Environment Day was celebrated and Tree plantation programme was organised. The staff and the students participated in the plantation Programme.	50	200
71st NCC Day	NCC	71st NCC Day	25	450

was celebration		was celebrated . Major Padmaja was the Chief guest. Hindi Mahavidyalaya NCC cadets performed cultural Programmes.		
Bathukamma - A Traditional Day	Institution	Bathukamma - A Traditional Day was celebrated. Smt. Seema Sheel Kumar Jain and Sonal Dinesh Mundada were the Chief Guest.	50	500
Awareness Rally	NSS	NSS Volunteers organised a rally with a slogan " Just say No to Plastic" to promote awareness on Health Hazards and environment pollution caused due to Usage of plastic.	6	150
Distributed Free Dengue Medicine	NCC	Hindi Mahavidyalaya NCC Unit Cadets distributed Dengue medicine at free of cost sponsored by Government Homeopathic medical college, Ramanthapur.	30	450
Eye Checkup	NCC	NCC Unit organized Eye Check-UP Camp in association with Rishi Hospital, Malkajgiri. Dr.Nagendra, Dr. Prem Vardhini, Dr.	45	250

Manjula Priyadarshini, Dr. Vijay and the technicians Akbar and sunil conducted Eye Test. Free spectacles are provided.

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
One Day workshop for awareness of Faculty regarding ICSSR Research Activities by Dr. K.LKhera, Ex-Director ICSSR on 1/10/2019	160	College Management	1
Two Day Workshop on Examination Reforms - Lecture by Dr.Kasturi Rangan- Member of Advisory Committee,NEP.	200	College Management	2
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU	Internship	Tapadia Diagnostic Centre	Nill	Nill	47
MOU	Internship	Minerva Grand Hotels ,1-2-166 to 193,110, 1st floor, Bhuvana Towers, SD Road, Kalasiguda, Secunderabad , Telangana 500003	Nill	Nill	11

MOU	Internship	National Institute of Tourism and Hospitality Management, 202, Street Number 19, Telecom Nagar Extension, Gachibowli, Hyderabad, Telangana 500032	Nil	Nil	11
MOU	Internship	4 Wheel Travels, 8-2-268/S/91/A-2, Rd Number 2, Sri Nagar Colony, Sagar Co-Operative Housing Society, Banjara Hills, Hyderabad, Telangana 500034.	Nil	Nil	11
MOU	Internship	Hotel Ashoka	Nil	Nil	10
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	3181257

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EDUSYS	Fully	Null	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27050	2387725	489	169562	27539	2557287
Reference Books	12240	1352024	31	14584	12271	1366608
e-Books	18929	5900	80409	5900	99338	11800
e-Journals	11129	0	31828	0	42957	0
Journals	4	84260	0	0	4	84260
CD & Video	31	3556	0	0	31	3556
Library Automation	39290	0	520	0	39810	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Rajanidhari	Hindi Teaching	Youtube	15/05/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	110	4	5	4	4	16	5	150	2
Added	25	0	0	0	0	0	0	0	0
Total	135	4	5	4	4	16	5	150	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Power Point Presentations	https://hindimahavidyalaya.org/DownloadCenter/Index
Educational CD's	Nil
Various Educational Website Links are provided to the students by the concerned Faculty for additional reference.	Nil
INFLIBNET	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3000000	23965	4000000	3181257

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure that they are of maximum benefit to the students as well as teaching and non-teaching staff. Staff members are deputed to ensure maintenance of the campus. There are various committees like Library, Sports, Website Development, Gardening, Cafeteria, etc. to ensure proper maintenance and upkeep. Suitable budget is allocated every year for the maintenance of various facilities. The various committees meet regularly to monitor the optimum use of infrastructure which is accessible to the students and staff of the college. Most of the lectures take place in classrooms with projector, microphone and speakers. This is to ensure usage of new audio-visual pedagogical techniques during the teaching process along with this we have open classrooms where lectures are given. The college has a Technical Assistant and Lab Assistants and Lab Attendants to ensure proper upkeep of the various labs including computer centre. A Computer Lab has been set up to be used by various departments. Students make extensive use of the facility for reading and research. The college is located in the heart of the city with well connected transport facility. It is situated near to Osmania University. The college also offers facilities such as NCC Unit, NSS Unit, Sports facility, Outdoor stadium, Cricket Academy, Free WIFI, Girls hostel, Cafeteria, Common Room and Gymnasium. The college has MOU with two Hospitals for medical help. Both the

Library and administration section of the college have undergone computerization. The library is fully digitized and is open even after class hours. It has computer terminals with internet facility and large reading spaces. A regular update on new additions is provided by the library. A library committee works regularly to oversee the functioning of the library and various other committees' coordinate with each other to enable the students to get maximum exposure and participation and also to avail all the facilities provided by the college. The college has Girls Hostel An eco-friendly environment is of prime importance in the college.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	8	22830
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	08/07/2019	420	Respective Faculty of Department
Personal Counselling and Mentoring	02/09/2019	390	Respective Faculty of Department
Personal Counselling and Mentoring	05/08/2019	400	Respective Faculty of Department
Yoga	09/10/2019	420	sangeeta Yoga
Yoga	11/09/2019	400	sangeeta Yoga
Yoga	07/08/2019	380	sangeeta Yoga
Yoga	29/07/2019	280	sangeeta Yoga
Personal Counselling and Mentoring	15/07/2019	260	Hindi Mahavidyalaya, Career counselling Committee Members
Yoga	21/06/2019	380	Dept. of B.Vocation
Remedial coaching	30/09/2019	400	Respective Faculty of Department

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	The college is registered with TASK - "Telangana Academy for Skill and Knowledge"	18	200	4	4

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Karvy, Paradise, Q Connect, BYJUS Think and learn Private Limited	80	4	CDTS SELECTED, TELANGANA STATE POLICE, INDIAN ARMY, INDIAN NAVY	5	5

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	B.Sc.(Bt.M b.C)	Life Sciences	QUEENSTECH UNIVERSITY, BRISBANE, AUSTRALIA	M.S.(BIOTECHNOLOGY)
2019	1	B.Sc.(MPC)	Physical Science	MOUNTGOMARY, USA	M.S.(COMPUTER SCIENCE)
2019	43	B.Sc.Bt.MB	Life	Osmania	M.Sc.

		.C, Bc,Mb.C)	Sciences	University	
2019	35	B.Sc.(M.P. Cs/M.S.Cs)	Physical Science	Osmania University	M.Sc.(Mathematics),M.Sc.(Statistics),MS
2019	30	BBA	Business Administration	Osmania University,MC Gupta College of Business Management	MBA
2019	40	B.Com(Computer Application)	Commerce	Osmania University	MBA
2019	16	B.Com.(General)	Commerce	Osmania University	M.Com., MBA, B.ED,
2019	8	BA(History ,Hindi(ML), Political Science)	Arts	Osmania UniversityDaksin Bharath Hindi Prachar Sabha	MA(Hindi) ,B.Ed.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GRE	4
Any Other	8
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket	Institution Level	18
KABBADI	Institution Level	18
DUCK SHOOTING	Institution Level	21
RELAY RUNNING (Girls)	Institution Level	12
RELAY RUNNING (Boys)	Institution Level	12
75 MTRS RUNNING(Girls)	Institution Level	3
75 MTRS RUNNING(Boys)	Institution Level	3
SHOTPUT(Girls)	Institution Level	3
SHOTPUT(Boys)	Institution Level	3
CARROMS	Institution Level	3
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	won Gold medal in Taekwondo (OU ICT Women) Selected for All India Inter University.	National	1	1	Nil	Gauthmi M.sc 1st yr
2019	won Bronze medals in fencing(OU ICT Men & Women) & Selected for All India Inter University.	National	1	1	Nil	Md.Ibrahim, B.Voc(HTA)- IIIYr & D. Lahari, B.B.A. - III Yr
2019	Participated in Eenadu Cricket League & Reached in Semi-final (Total 700 Colleges participated in Tournament from Hyderabad).	National	1	1	Nil	Md. Taha - B.Com(Comp.) -III, Praveen Naik - B.Sc.-III, P. Anand B.Com(Comp.)- III, Rakesh- B.Sc.-III, M.Vishal B.Sc.-III, Taj Badshah B.Sc.-III, Varun Goud - BBA - II, Srikar - BBA- III, Daniel - BBA - III, Manichand - B.SC.- II, Anirudh - BBA - II, Ganni - B.Com - III,
2019	Particip	National	12	1	Nil	Md. Taha

	ated in Saskshi Cricket League					- B.Com(Co mp.) -III, Praveen Naik - B.Sc.-III, P. Anand B .Com(Comp.)- III, Rakesh- B.Sc.-III, M.Vishal B.Sc.-III , Taj Badshah B.Sc.-III, Varun Goud - BBA - II, Srikar - BBA- III, Daniel - BBA - III, Manichand - B.SC.- II, Anirudh - BBA - II, Ganni - B.Com - III
2019	Bronze Medal in OU ICT Athelets in 400x4 Relay in Men 4th place in 100mtr Run(Women) .	National	4	4	Nil	Shanshank Joshi - B.Sc. - III, P. Anand B.Co m(Comp.)-I II, Sairam (B.Com.(Co mp.)- B.Sc. - III, Asalam- B. Vocation(H TA)- II
2019	One bronze in 100x4 Relay & One Silver medal in 400x4 reliance meet.	National	1	1	Nil	Shanshank Joshi - B.Sc. - III, P. Anand B.Co m(Comp.)-I II, Sairam (B.Com.(Co mp.)- B.Sc. - III,

						Asalam- B. Vocation(H TA)- II
2019	2 Students selected for South Zone Inter University Cricket Tournament.	National	2	2	Nil	Mohd. Taha - B.C om(Comp) - III, Varun Goud - BBA - II
2019	Volleyball	National	2	2	Nil	Md. Ibrahim, Aslam - B.Voc. (HTA) - II are captian and Vice-Captain.
2019	B.Sc.- III are captian and Vice-Captain Participated in OU ICT Men in Kabbadi	National	1	2	Nil	Rakesh and Prakash
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Conducting student extra-curricular activities NSS Activities connecting to social responsibility Socio-Cultural activities Clubs - for all round development of students. Students are given opportunity to encourage leadership qualities and organizational skills by taking active roles in all forums and activities of the college. Class representatives are selected on students' choice and are responsible for coordinating with faculty and communicating all important information, distribution of study material etc. Coordinators are selected for each forum and are given responsibility of organizing activities including interclass competitions, training for inter-college competitions and ensuring proper communication. Student representatives play a very important and active role in organizing inter college fests, from generating ideas to organizing publicity to producing innovative fest videos to planning and conducting the events. Faculty plays only an advisory and supportive role. Student representatives play a major role in organizing major programmes like College Day, Ethnic Day and Entrepreneurs' Day Students Sports Committee members assist in planning and executing of all sports programmes in the college, including conducting selections, interclass team competitions, Annual Athletic Day, seminars.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

An alumni association is an association of graduates. These associations often organize social events, publish newsletters or magazines, and raise funds for the organization. Many provide a variety of benefits and services that help alumni maintain connections to their educational institution and fellow graduates. The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of your organization. Alumni associations exist to support the parent organizations goals, and to strengthen the ties between alumni, the community, and the parent organization. One of the main purposes of alumni associations is to support a network of former graduates who will, in turn, help to raise the profile of the university. The students perform better, they get placed in renowned colleges, they're better informed about their prospective college and course.

5.4.2 – No. of registered Alumni:

260

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

An Alumni Meet was organized on 11/1/2020 to discuss the events to be planned for the Hindi Mahavidyalaya Diamond Jubilee year 2020-2021

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and Participative Management The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the President of the Management Committee to the staff and students, all the stakeholders have a role to play in building an institution. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. The process of how Curriculum is developed is the best case study for decentralization and participative management. It includes a bottom to top approach as follows: Feedback from Stakeholders: Every year the College collects feedbacks from various stakeholders viz. students, parents, alumni, industrialist, etc. on academic and administrative activities of the college during PTA meetings, Board of Studies, Academic council, and Alumni meetings.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	HMV is constantly engaged in attempts to add value to the university prescribed curriculum. A major focus area is to enhance practical applications of theoretical concepts. This is attempted in a number of ways: Business Lab initiative of Department

of Commerce and Management trains students in practical applications like survey and data analysis on various topics on Finance, Marketing, Banking, Human Resource Management, Skill Development Workshops/ Certificate courses in Filing of Income Tax Returns and GST for B.Com and BBA students, Cloud Computing-based Applications Building and Hardware and Networking for B.Sc students. Advance Excel classes, Tally with GST, Aptitude training, Classes on Financial Modelling for post graduate students.

Teaching and Learning

The institution constantly attempts to add an innovative touch to the teaching-learning a process in order to enhance quality and keep it updated. ICT infrastructure is being enhanced in a sustained manner with 6 more classrooms. Other quality enhancement measures: Ensuring uniformity in teaching-learning across multiple sections by Subject coordinators and HODs. Student presentations on a regular basis for all subjects in order to develop self-learning and collaborative learning along with presentation skills. Promoting case study analyses and group discussions as a regular tool. Promoting experiential learning through industrial tours and study tours. Supporting updating of knowledge of faculty by deputing them regularly to FDPs conducted by university/ other colleges.

Examination and Evaluation

The institution prepares the Examination schedule and also has an internal system of examination and evaluation. Departmental BOEs to scrutiny question papers for internal assessment examinations. Two internal Assessment tests conducted like university examinations Assignments are set which are aimed at encouraging students towards self-learning-case study analysis, projects, presentations, MOOC courses.

Research and Development

The institution realizes the importance of inculcating research interest and mindset among faculty and students and also making sustained efforts at staff development. The following initiatives enhance quality in this area: Financial incentives and felicitation for faculty awarded with Ph.D. Degree provided by the

	Management. Research grants from the Management for minor research projects undertaken by faculty and students.
Library, ICT and Physical Infrastructure / Instrumentation	Hindi Mahavidyalaya has defined norms followed for selection, recruitment, promotion. Training for administrative and library staff. Welfare medical facilities like medical insurance, reimbursement of travelling expenses, leave encashment, maternity benefit, sabbatical leaves etc. Financial incentives for attaining higher qualifications. Industry Interaction / Collaboration Industry visit and field visits for students for practical exposure
Human Resource Management	Hindi Mahavidyalaya has defined norms followed for selection, recruitment, promotion. Training for administrative and library staff. Welfare medical facilities like medical insurance, reimbursement of travelling expenses, leave encashment, maternity benefit, sabbatical leaves etc. Financial incentives for attaining higher qualifications. Industry Interaction / Collaboration Industry visit and field visits for students for practical exposure.
Industry Interaction / Collaboration	Industry visit and field visits for students for practical exposure.
Admission of Students	Students in all the Under Graduate Courses are admitted through Online Admissions DOST(Degree Online Services Telangana) and Admission into PG Course is through CPGET entrance exam and Pg online Counselling.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Cashless transaction is implemented for collection of tuition fee, university fees, examination fees etc through net banking and card swiping option. Advanced cloud-based software is used for communicating with students (messages are sent for any kind of information sharing, including attendance and academic performance. College website and college app provide digital platforms for communication and information.
Administration	Human Resource Management System-HRMS, Scholarship(National Scholarship/ Backward Class Welfare/Social Welfare

	Department), Leave management
Finance and Accounts	Finance and Accounts Salary disbursement, Provident Fund/ Professional Tax/ESI/IT Payments.
Student Admission and Support	All data of student admission is maintained in soft copy and used as required. Online admission and examination fees payment systems are maintained. Attendance and Internal assessment records are maintained and communicated online.
Examination	The Institute has implemented e-governance in examination system in a major way. Examination fees are paid online directly by students. Internal Assessment and Examination results placed in instate web portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Smt. Nalini, Smt. Ashwini	Examination , Evaluation system issues and challenges	St. Joseph College, Hyderabad in collaboration with Osmania University on 18/9/2019	1000
2019	Smt. Payal Harsh Smt. Preeti V Sarada and Smt. Rashmita	One Day Workshop on Research Methodology	Dept. of Commerce, Osmania University College for Women, Koti	3000
2019	Mrs.Preeti V Sarada	EAT module of Public Financial Management System(PFMS) for HEIs	University Grants Commission (SERO)	1000
2019	Smt. P. Lavanya	NAAC PROCEDURES	Narayanamma Institute of Technology	1000

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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2019	Training to all the teaching staff to conduct online Internal assessment exam	The Admin Staff are given training on how to enter and maintain Student and staff detail in the software. The Exam branch staff are given training in the examination module and the Library staff are trained to enter and maintain Library Data.	15/06/2019	25/09/2019	56	15
2019	Teaching staff are trained to conduct Online classes to students through various software platforms.	The Non-Teaching staff are trained to work online mode ,attend online meetings.	20/04/2019	25/04/2020	56	15
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
A National "FDP ON TECHNOLOGY " by department of Business	1	30/05/2020	30/05/2020	1

Management , St.Anns College for Women Autonomous				
Participated in One day Faculty development Programme on BBA Project Guidance organized of Dept. of Business management, Osmania University, HYD.	1	25/01/2020	25/01/2020	1
Attended Two Days National Level Conference - Prof. C.R.Rao Birth Centenary Conference on "Statistics and Applications" organized by C.R.Rao Advanced Institute of Mathematics, Statistical and Computer Scienc e(AIMSCs.) University of Hyderabad Campus	2	06/02/2020	07/02/2020	2
Attended Orientation Programme on Management of Skill Development at Higher Education	1	09/12/2019	13/12/2019	5
Participated in International webinar on Alokh Vachan Pravasiya Sahithya Mein Manaviya Sanvidhan	1	23/05/2020	24/05/2020	2

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
56	11	15	15

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Sabbatical leave for research activities • ESI Employer contribution is paid to the staff Members. • EPF Employer contribution is paid to the staff Members. • Teaching staff are encouraged to attend FDP Programmes . • The staff members are encouraged to attend Seminars/ Symposium/Conferences as resource persons, for paper presentation and participation. • The Staff members are encouraged with incentives 	<ul style="list-style-type: none"> • ESI Employer contribution is paid to the staff Members. • EPF Employer contribution is paid to the staff Members. • Non- Teaching staff members are provided training to work with the new technology. 	<ul style="list-style-type: none"> • Prize money to academically good students • Scholarship facility • Fee concession to economically poor students. • Remedial classes • Free coaching • Student registration fees for Intercollege competitions. • Jerseys are provided to the sports persons. • Special facilities to Divyang Students • Personality Development classes • Soft Skill classes • Free WiFi facility • Extra Library Hours • Placement Assistance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts Internal and external Financial Audits regularly at periodic intervals. Internal has done by principal and Head of the departments The internal audit is being conducted once in three months and a maximum of four times in a year on a continuous basis. The internal audit team checks all financial items and systems associated with the finance and submits the findings and suggestions in the form of report at the end of every financial year to the college. The External audit is conducted by Mr.S.B.Kabra, Chartered Accountant by the college every year as per the norms prescribed by the government. The external financial auditor, who is responsible for the statutory audit of the college. After the preparation of Final Accounts of the college, the final statutory audit is conducted by the auditor with his team. He examines all the figures in the final accounts with the respective bills and vouchers. He also looks after the system of recording the transactions and verifies the value of assets and liabilities. Finally he certifies the financial accounts of the college with his audit report.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Donation	123000	Donation
No file uploaded.		

6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	IQAC
Administrative	Nil	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

HMV conducts Parents -Teachers meeting every semester. The college Counsellors addresses the parents on common problems and suggests ways to handle adolescents. Parents are also given opportunity to interact with the Counsellor personally. Parents are provided opportunity to air any grievances or offer suggestions to Principal at the Parent Teacher meetings. Parents can directly interact with faculty during the meeting or at any other time regarding their ward's progress with regard to attendance, performance, behaviour and other concerns.

6.5.3 – Development programmes for support staff (at least three)

Skill development and capacity building Programmes are organized at various levels to enhance the competency of nonteaching staff such as • Training on maintenance of Office Equipment • Training of examination office staff • Organizational Effectiveness • Communication Skills and Professionalism

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Solar Panels are erected on the college terrace. - New PG courses were introduced : 1) M.Com from the Academic year 2012-2018 2) M.Sc.(Mathematics) from the Academic Year 2019-2020 3) M.Sc.(Applied Statistics) from the Academic Year 2019-2020 - New Skill Oriented Courses under B.Voc. were introduced. i) B.Vocation(Practical Accounting Taxation) in the Academic year 2019 - New College Automation Software with various modules to facilitate the requirements of Exam Branch, Admissions, Library etc is implemented - Online Internal Examination introduced.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Two Day Workshop on Examination Reforms - Lecture by Dr.Kasturi Rangan- Member of Advisory	18/02/2019	18/07/2019	19/07/2019	160

	Committee on NEP.				
2020	A Lecture by Dr. Surabhi Tiwari, Head, Dept. of Pol. Sci. on Article 370 and 35 A.	18/02/2019	21/08/2019	21/08/2020	230
2020	A Guest Lecture by Dr. N.H.Bhat tachatyulu on " Design of Experiment" was organized.	18/02/2019	20/02/2020	20/02/2020	145
2019	Hindi Maha vidyalaya Department of Hindi in association with Bank of India celebrated World Hindi Day on 10-1-2020. elocution Competition was held for UG students and Cash Prize was given to the winners of the event. The Chief Guests for the event wa	18/02/2019	10/02/2020	10/02/2020	300
2020	One Day workshop for awareness to the Faculty regarding the ICSSR Research activities by Dr. K.L.Khera, Ex-Director Indian Council of	18/02/2019	01/10/2020	01/10/2020	215

	Social Sciences and Research.				
2020	Mock test of online internal examination using the new Edusys software was conducted.	18/02/2019	26/10/2019	26/10/2019	400
2020	II Convocation ceremony was organized	18/02/2020	31/01/2020	31/01/2020	60
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Hindi Mahavidyalaya NSS unit conducted a workshop on "Protection of Children from Sexual Offences Act, 2012 " , in association with Ministry of Youth Affairs, Rashtriya swayam youjana and Directorate of National Service Scheme. Smita Bharti, the exec	29/02/2020	29/02/2020	190	110
The College has held gender sensitisation sessions for both Teaching and Non-Teaching staff on campus, given the present	02/03/2020	02/03/2020	220	90

situation of gender discrimination in society and the sensitivity of such relationships. The Women's Empowerment Cell, which cons				
International Women's Day was celebrated	08/03/2020	08/03/2020	300	42
Hindi Mahavidyalaya NSS unit conducted a workshop on "Protection of Children from Sexual Offences Act, 2012", in association with Ministry of Youth Affairs, Rashtriya swayam youjana and Directorate of National Service Scheme. Smita Bharti, the exec	29/02/2020	29/02/2020	200	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
" Saving Power is Generating power", the students ,faculty and staff of the college are habituated to make use of renewable energy by keeping the windows of the classroom open for ventilation, they assure themselves that all the lights and fans are switched off before stepping out of the classroom. Solar Panels are erected on the college terrace. Tree plantation Programme is conducted every year on Environment Day.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	No	Nil
Rest Rooms	Yes	3
Scribes for examination	Yes	3

Special skill development for differently abled students	Yes	3
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	18/05/2019	1	NCC Unit organized Eye Check-UP Camp in association with Rishi Hospital, Malkajgiri. Dr.Nagendra, Dr. Prem Vardhini, Dr. Manjula Priyadarshini, Dr. Vijay and the technicians Akbar and sunil conducted Eye Test. Free spectacles are provided.	Eye Check up	250
2019	1	1	19/09/2019	1	Hindi Mahavidyalaya NCC Unit Cadets distributed Dengue medicine at free of cost sponsored	Free Distribution of Dengue medicine	500

					by Government Homeopathic medical college, Ramanthapur.		
2019	1	1	21/09/2019	1	Hindi Mahavidyalaya NCC Unit Cadets organised Blood Donation Camp in association with prathibha hospitals, blood bank (Secunderabad). Dr. Jaiprakash and team provided their services.	Blood donation Camp	450
2019	1	1	04/09/2020	1	NSS Volunteers organised a rally with a slogan "Just say No to Plastic" to promote awareness on Health Hazards and environment pollution caused due to Usage of plastic.	Rally	150
2019	1	1	27/09/2019	1	Bathukamma - A Traditional Day was celebrated. Smt.	Traditional Fest	500

					Seema Sheel Kumar Jain and Sonal Dinesh Mundada were the Chief Guest.		
2019	1	1	29/11/2019	1	71st NCC Day was celebrated . Major Padmaja was the Chief guest. Hindi Mahavidyalaya a NCC cadets performed cultural Programs.	NCC Foundation Day	200
2019	1	1	04/06/2019	1	World Environment Day was celebrated and Tree plantation programme was organised. The staff and the students participated in the plantation programme	World Environment Day	200
2019	1	1	29/02/2020	1	Hindi Mahavidyalaya NSS unit conducted a workshop on "Protection of Children from Sexual	Workshop on POCSO	350

Offences Act, 2012", in association with Ministry of Youth Affairs, Rashtriya swayam yojana and Directorate of National Service Scheme. Smita Bharti, the exec

[View File](#)

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of Conduct -Professional Behaviour, Value Education, Human Rights, Professional Ethics and Women Studies	12/07/2019	Code of Conduct -Professional Behaviour, Value Education, Human Rights, Professional Ethics and Women Studies

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Human Values and Ethics Subject is included as a General Elective	17/06/2019	16/03/2020	800
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Various environment friendly factors such as Water, Air Noise, Land, Parking, Flora Fauna, Socio Economic, Solid Waste Treatment, Nursery, Solar Systems contribute in making an eco-friendly campus. We at the HMV are taking care of all these abovementioned factors in the following ways: 1. Steps toward paperless office have been initiated in almost all areas including planning and development, administration, finance and accounts, student admission and support and examination. 2. The students of the institution pledge to adopt green practices and avoid use of plastic in their daily life. 3. Green ambassadors lead a conscious drive to reduce the usage and consumption of single use plastic items in the campus 4. Waste Management including e-Waste 5. Plantation and Green Campus 7.2 Best Practices Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Campus Academic Management System HMV Campus Academic Management System) is an automation system for managing the regular academic activity of the institution. It is an intranet based application and can be accessed from anywhere in the institution. Instead of maintaining student data partially and redundantly at different places, HMV was created to maintain the

information properly and efficiently. The system is developed to maintain and provide information on the fly regarding academic activity of the institution.

Authenticated users have access to the system and authorized users are permitted to enter/modify the data. HMV provides information to all levels of administration/management for decision making. Encouraging student participation in Co-Curricular Contests Co-curricular activities conducted by the departments include guest lectures, workshops, training programs and various technical contests. Participation in co-curricular contests help the students do self assessment and prepare themselves ready for placements.

Faculty members train the students, monitor and guide the students in organizing the events like seminar, quiz, paper/ppt presentation and programming contest. 7.3 Institutional Distinctiveness Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words Through rigorous planning and management, the institution focuses at delivering to the best of it's abilities the vision of the college. It has been a matter of outmost importance to provide the best education possible to students who deserve it. Academic Success Excellence: An institution requires us to carefully assess our students' short term objectives relative to their long term goals and to provide the right curricula, academic supports, and services to help them achieve these goals. Developed a system to help students navigate their courses and make smart aca

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: 1. Title Of The Practice: Certificate Courses As Value-Addition Courses 2. Objectives: 1. To provide additional professional training and added qualifications 2. To gain an in-depth knowledge in chosen field of interest beyond the curriculum for the overall development of the students. 3. To provide an opportunity to students to develop inter-disciplinary skills and widen their career options. 4. To bridge the gap between different phases of academic study. 5. To nurture the talents and showcase their creativity and innovation. 6. To bridge the skill gaps and make students industry-ready. 7. To boost the skill development and employability quotient of the students

The Context: It is increasingly being realised that as India grows into a knowledge economy, with many youngsters entering the workforce each year and more than 75 percent not found to be job ready, there is a greater challenge of addressing the mismatch between skills/education and jobs/occupations. Hence in the context of addressing the skill gaps and to make education more impactful and employability-oriented, the college has been constantly innovating and renewing its academic framework .This quest for educational excellence has seen us adopt Autonomy, Choice-based credit system and Outcome- based Education. Certificate courses as mandatory Value-added course is a step in this direction.

The Practice: To keep pace with emerging trends in academics and industry, the college sought Autonomy and leveraged the academic flexibility, to offer certificate courses as mandatory value-addition courses at Undergraduate Level. To make it learner-centric and multi-disciplinary the student is given wide options to choose from any of the 35 certificate courses across disciplines, based on their inclination, interests and learning needs. The customisation model gives a diverse range to choose from job ready courses with much scope for capacity building, innovation and employability. The norms for certificate courses:

- o Undergraduate students are encouraged to enrol in certificate courses while studying their regular Degree course
- o Minimum duration of 30 hrs with mandatory MoU with the training institute /industry
- o Minimum 75 attendance is compulsory.
- o The student has to pass the qualifying exam to be granted a certificate

A certificate course committee monitors the implementation of the certificate courses and faculty in charges for the chosen

courses are appointed to oversee the- smooth conduct of the courses from registration to feedback and issue of certificate. Certificate courses are reviewed from time to time based on review and student feedback. Evidence of Success : Despite offering 25 certificate courses across the disciplines, all the graduates from the batches 2018-2020 have successfully completed the certificate courses and have recorded positive feedback about certificate courses, boosting their employability and widening their career options. The total beneficiaries of certificate courses are settled with jobs. The evidence of success is seen in students telling success stories as to how the certificate courses have given an added advantage in career development, developing their talents and skills. Problems encountered and Resources

Required: o Accommodating certificate courses beyond the scheduled class hours poses a challenge for students. o Scheduling classes for students from mixed disciplines poses a problem in fixing the common timings for the certificate course classes. o Training the heterogeneous students is challenging as they are at different levels of learning and interest. o Finding resource persons across disciplines with varied expertise o Students find it difficult to balance value addition course with the mainstream courses. o Getting qualified resource person with minimum student fee is challenging. o Coordinating with the external resource persons poses a challenge for the faculty in addition to their regular workload Best Practice 2: 1. Title of the Best Practice:

Participative Governance 2. The Context HINDI MAHAVIDYALAYA College believes in an inclusive governance system in which all stakeholders are included in the decision-making process, including students, faculty, alumni, parents, professional organisations, and industry. Participative management and decentralization are at the heart of college operations and are among the institutions best practices. The main goal is to create a synergy between all the stakeholders in order to create an efficient, transparent, and consultative work environment. This technique is emphasized in order to efficiently manage the vast and diverse college activities, to keep staff and students self-motivated, to get them to accomplish their assigned responsibilities with self-responsibility, and to foster a sense of belongingness to the college. 3.

Objectives of the Practice: The goal of participatory management is to allow instructors, non-teaching staff, and students to actively participate in decision-making. The College Council, which consists of the most senior teachers and the Principal, is the highest decision-making body. With the active support of the empowered College Council, the Principal leads the institutions activities in light of the policy guidelines as well as the colleges vision and mission. • To make sure that all stakeholders are involved in administrative decisions. • To acquire a diverse range of ideas in order to make the best judgement possible • To ensure that students, professors, alumni, parents, professional organisations, and the industry all feel satisfied. • To encourage faculty members to share their knowledge with one other, students, and staff members and also to collaborate on research and get articles published. 4.The Practice Governance activities within the college are carried

out via the following sources: • Student Council • Feedback Mechanism • Exit interviews • Staff Performance Evaluation • Open house • Grievance Redressal Committee • Parent Orientation and PTA • Vibrant Alumni, BOS/Academic Council and Governing Body Advantages • Administrative decisions make all stakeholders feel involved. • In order to make the finest governance decisions, a wide range of suggestions are made available. • Students, professors, graduates, parents, professional organisations, and the industry all express satisfaction. The practice of participative management has been effective in administering different college activities in successful and efficient way. 5.Evidence of

Success: The teaching-learning activities are carried out in a friendly and harmonic manner, with the accomplishment of the targeted outcomes. Various college committees and cells are kept busy all year to perform their assigned tasks. With the active assistance and participation of the students, a great

variety of co-curricular/extra-curricular and extension activities are organised in a structured manner. They have a strong bond with the institution and claim that it gives all of the necessary facilities, advice, and support for their overall development. • Positive student feedback, • Positive parent input, and • Alumni selection of the best outgoing students Challenges • Considering the opinions of all stakeholders and • ensuring that all stakeholders are satisfied with the governance decisions Required Resources • Reliable feedback tools for recording stakeholder feedback Software for conducting exit interviews

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.hindimahavidyalaya.org/Home/BestPractices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words Through rigorous planning and management, the institution focuses at delivering to the best of it's abilities the vision of the college. It has been a matter of utmost importance to provide the best education possible to students who deserve it. Academic Success Excellence: An institution requires us to carefully assess our students' short term objectives relative to their long term goals and to provide the right curricula, academic supports, and services to help them achieve these goals. Developed a system to help students navigate their courses and make smart academic choice and engage them at every point along the academic journey, equipping them with the information they need to make career decisions early so they are driven to succeed in their chosen fields. The college offers several outreach activities to new students, including our Bridge program and our new student orientation program. One of the most important steps taken at the institution was the establishment of the Entrepreneurship Development Centre (EDC) in the campus. The establishment of this centre was a step taken by the college to prepare the students for their future journey as entrepreneurs. A positive attitude towards students and belief in their capacity to learn and supplement academic programs with extracurricular activities should strive to produce graduates who have had opportunities for personal development and civic engagement, and who have grown from students into responsible and active citizens.

Provide the weblink of the institution

[https://hindimahavidyalaya.org/Images/uploads/Institutional%20Distinctiveness%20\(4\).pdf](https://hindimahavidyalaya.org/Images/uploads/Institutional%20Distinctiveness%20(4).pdf)

8.Future Plans of Actions for Next Academic Year

Hindi Mahavidyalaya will place emphasis on academic excellence and research at the wellspring of disciplinary knowledge, advance cutting-edge, original research to enhance the student employability and entrepreneurship goals. 1. The College will effectively communicate the curriculum design and faculty development by organizing subject / syllabus workshops in which academicians, industrialists, subject experts. 2. The college will accept competence enhancing curricular strategies by starting multifaceted, comprehensive, well designed curriculum which promotes the excellence, value addition and contextual relevance by providing utility, access, relevance, service and preservation and promotion of heritage. 3. The college will continue to strengthen the evaluation process, where student's academic performance will be evaluated continuously by conducting

tests, assignments, presentations, projects, viva- voce, term / semester examinations, etc.